

**Office of Equity and Civil Rights
Community Relations Commission
Virtual Meeting
Public Session Minutes
January 19, 2022**

Participating in the virtual conference were Commissioners Todd Yeary (Chair), Nadine Finigan-Carr, Phillip Farfel, and Stephen Ruckman. Also present were staff: Dana Moore (Chief Equity Officer and Director), Caylin Young (Deputy Director), Lisa Kelly (Chief of Investigations), Nate Cohen, and Danielle Burton.

I. Welcome/Call to Order

The meeting was called to order at 12:04 pm by Chair Yeary.

II. Approval of the Minutes

A. The December 15, 2021 minutes were not approved due to lack of a quorum.

III. Director's Report

A. Deputy Director Caylin Young

a. Status of Appointments

- i. Two names were submitted to the City Council on January 10, 2022. Potential hearing date – January 24, 2022.
- ii. Four additional names will be submitted to the Council in February pending follow-up on paperwork. Potential hearing date will be set at that time.

B. Ms. Lisa Kelly

a. Data

- i. Ms. Kelly gave highlights of the CRC data report for informational purposes.
- ii. 143 Open investigations (includes 129 employment complaints, 13 housing complaints, and 1 public accommodations complaint)
- iii. December 2021
 1. Complaints authorized for investigation = 1
 2. Complaints closed =2 (Closed through negotiated resolution =1)
- iv. Ms. Kelly also attached the December 2021 statistical data.

b. Trainings and Events (December)

- i. Trainings/presentations to City Government
 1. December 8, 2021- CRC staff presented to City agencies via Teams on the new provision in Article IV – Banning Discrimination Based on Hair Texture and Protective Styles.

Several agencies were represented and Staff received great feedback.

2. Action: Ms. Kelly will follow-up on the agencies that did not participate in the training.
 - ii. December 20, 2021- OECR Staff celebrated the holidays virtually.
- c. Administrative updates (December)
 - i. Interviews
 1. OECR staff completed interviews of potential CRC supervisors
 2. Director Moore is in the process of interviewing the second round of candidates for further consideration.

IV. Commissioners' Report

- A. Commissioner Farfel asked about 1) scheduling public hearings in the Spring, and 2) preparing a profile of the types of complaints prior to the hearings. Chair Yeary commented that 1) scheduling is difficult until the Commission has additional appointees, and 2) the Commission will get preliminary data sheets based on the sequence of agencies scheduled. Point of clarification: Detailed discussion will continue in the Executive Session.

V. Open Forum

- A. Director Moore gave highlights on her vision for the upcoming months.
 - i. Changes and growth in the office
 - ii. March 17, 2022 will mark one year in her position
 - iii. Celebrating accomplishments
 - iv. Clarifying the name of the Office
 - v. Clarifying the what Agency and Commission do
 - vi. Working to address concerns with the Baltimore Police Department
 - vii. CRC education, training, workshops, and outreach
- B. The next meeting is scheduled for February 16, 2022 at noon via Teams.
- C. Chair Yeary thanked everyone for their work.
- D. Civil Rights Breakfast

There was no further business to discuss.

There being no further business to discuss, the meeting was adjourned at 12:29 pm.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights

Metrics	December		Total (Since July)	
Number of inquiries	22		191	
	On-line/Email inquiries	5	On-line/Email inquiries	31
	Telephone inquiries	17	Telephone inquiries	160
	In-person inquiries	0	In-person inquiries	0
Number of intakes	1		4	
Number of completed investigations	2		36	
Number of administrative closures	0		6	
Number of settled investigations	1		6	
Number of withdrawn investigations (w/o settlement)	0		5	
Number of findings concluded as NPC	1		18	
Number of findings concluded as PC	0		1	
Amount of Restitution	\$7,000.00		\$41,000.00	

Month	Case Closures	Restitution
January	2	\$0.00
February	5	\$2,000.00
March	3	\$945.22
April	10	\$2,960.00
May	9	\$1,500.00
June	7	\$13,950.60
July	4	\$0.00
August	10	\$17,500.00
September	10	\$0.00
October	8	\$0.00
November	2	\$16,500.00

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December	2	\$7,000.00
CY Total	72	\$62,355.82
FY Total	36	\$41,000.00